

Permission to Repair or Clean Monuments

Repair & Cleaning of Headstones

Save Austin's Cemeteries (SAC) is a non-profit corporation working in partnership with the City of Austin Parks and Recreation Department. All monuments, fencing, and other funerary objects are the responsibility of the descendant families and are considered private property of the families who placed them. These historical items, such as headstones, urns, and fencing, may not be removed from the cemetery as Oakwood is an Austin Historic Landmark and National Register Property.

SAC is working toward selected restoration projects, including cleaning headstones and repairing minor issues with headstones. This will be done on an as-needed basis or as requested by families as time permits and is based on the availability of limited SAC funds and resources. We document the entire process of cleaning or repairing, place the information in a digital document, and email the results to you. *There is no charge for repair of minor issues and cleaning, however donations are appreciated.*

Some monuments are in a fragile state and risk further damage¹ if handled improperly. Tall (6' or taller) multi-piece monuments are excluded at this time due to risk factors. In the case of abandoned property in which there are no known descendants or none are in the Austin area, SAC will work with the guidelines set forth by the Texas Historical Commission and the Association for Gravestone Studies.

We need your **signed and notarized** permission to repair the monuments located within your family plot. Please complete the attached form and send it to: Save Austin's Cemeteries, PO Box 16411, Austin, Texas 78761, or scan and send it to info@sachome.org

Contact Information:

Name _____ Date _____

Address _____

City _____ State _____ Zip Code _____

Phone # () _____ Home / Work / Cell

Email Address _____

¹ I understand that even with proper cleaning technique, some stains will not be removed from the stone. I furthermore do not hold responsible SAC for any unforeseen damage to our monuments during the repairing or cleaning process. I, in turn, am not responsible for any injury to a volunteer while repairing or cleaning a monument at the above location.

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We need your **signed and notarized** permission to repair the monuments located within your family plot.

First and Last Name of Deceased

Death Date

First and Last Name of Deceased

Death Date

First and Last Name of Deceased

Death Date

First and Last Name of Deceased

Death Date

Notes:

I, _____, am the responsible Point of Contact for this monument and I grant permission for SAC volunteers to ____ **repair** and/or ____ **clean** the listed monuments above, located in Lot _____ in Section _____ at Oakwood Cemetery, Austin, Texas.

Signature _____ Date _____

Subscribed and sworn to before me by the said

Notary Public Printed Name

This _____ day of _____, _____.

Date Month Year

Notary Public in and for the State of Texas

Signature of Notary

Commission Expiration Date: _____ Notary stamp here